



## Application guide for Korean Language Program of 2023 Winter semester for graduate students in BK21 program participating department

### 1. Application/Class period

| Application Period                     | Class Period                      |
|--|-----------------------------------|
| Dec. 12th(Tue) 10:00 - 15th(Fri) 14:00 | Dec. 26th, 2023 – Feb. 15th, 2023 |

### 2. Courses

| Course title | Day     | Time        | Number of students | Tuition fee (KRW) | Class type                           |
|--------------|---------|-------------|--------------------|-------------------|--------------------------------------|
| 1:1 Korean   | Mon~Fri | 09:00~18:00 | 5                  | 800,000           | Total 16 hours<br>(2 hours on a day) |

\* Schedule will be fixed after discussing with Korean teacher.

### 3. Subject and selection method for the course

|                                    | Contents  |
|------------------------------------|---|
| Subject                            | Enrolled graduate students in BK21 program participating department or students who enrolled studies                                  |
| Reimbursement support course       | <ul style="list-style-type: none"> <li>• 1:1 Korean</li> <li>- Including English course, only one class can be reimbursed.</li> </ul> |
| Notification on Course information | <u>December 18(Mon), 2023</u><br>(Hanyang IIE will email separately to ones who has registered to the course)                         |
| supportment                        | 100% reimbursement of tuition fee   |
| requirement for reimbursement      | Completion with 70% or higher attendance rate<br>(without any 'statement of reason')  |

#### 4. Application method

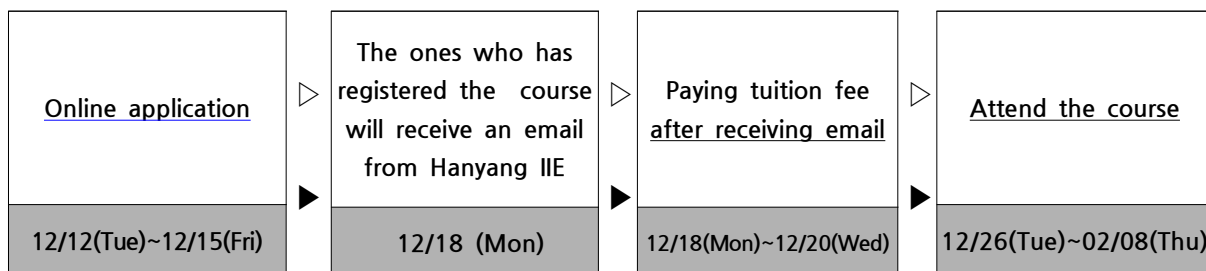
A. Application period : **10:00 Dec. 12th(Tue) – 14:00 Dec. 15(Fri)**

B. Method

- ▶ Visit the website below to apply for the course

<https://forms.office.com/r/Fa1UWAKaWx>

- ▶ The ones who have registered will receive an email and informed to pay the tuition fee



**\* In case of non payment within the period, it is automatically excluded from the registration**

#### 5. Payment method

|   | Payment method  |
|---|---|
| Account transfer<br>(the name of the payer has to be the attendee's name) | Shinhan bank 100-014-338566<br>Hanyang University(International Language Institute) |

#### 6. Cancellation

1) Cancellation before course starts : **Must inform to the office of Hanyang IIE**

**\* Students who intend to cancel the course have to notify to the office of Hanyang IIE.** Please note those who don't attend classes until the end without notification of cancellation have to pay the tuition fee.

#### 7. Guidelines to follow during the 1 on 1 Korean Class

- 1) 1 on 1 Korean class **conducts only the following time** and before starting the class you must set the class schedule with your instructor.
  - **two consecutive hours once a week between 9:00 am and 6:00 pm on weekdays**
- 2) If you want to **cancel or change the time of the class, you have to contact your teacher 24 hours before each class.** After that you are marked as absent.
- 3) A make-up class **only offers** only the following two situations.
  - ① **Changing your class schedule 24 hours before the class**
  - ② **Changing your class schedule due to the unavoidable circumstances occurred by the instructor**

※ **The make-up class only offers during the weekday between 9 am and 6pm.**
- 4) If you do **NOT** attend the class **until 10 minutes after the start of class** without prior notice, **you will be marked as absent.**

8. Other inquiries : ☎ 02-2220-1663