



Application guide for Korean Language Program of 2023 Spring semester for graduate students in BK21 program participating department

1. Application/Class period

Application Period	Class Period
March 6th(Mon) 10:00 - 13th(Mon) 13:00	March 20th, 2023 – May 12th, 2023

2. Courses

Course title	Day	Time	Number of students	Tuition fee (KRW)	Class type
1:1 Korean	Mon~Fri	09:00~18:00	5	800,000	2 hours * 2 times a week (16 hours total)

3. Subject and selection method for the course

	Contents
Subject	Enrolled graduate students in BK21 program participating department or students who enrolled studies
Reimbursement support course	<ul style="list-style-type: none">• 1:1 Korean- Including English course, only one class can be reimbursed.
Notification on Course information	<u>March 24(Tue), 2022</u> (Hanyang IIE will email separately to ones who has registered to the course)
supportment	100% reimbursement of tuition fee
requirement for reimbursement	Completion with 70% or higher attendance rate (without any 'statement of reason')

4. Application method

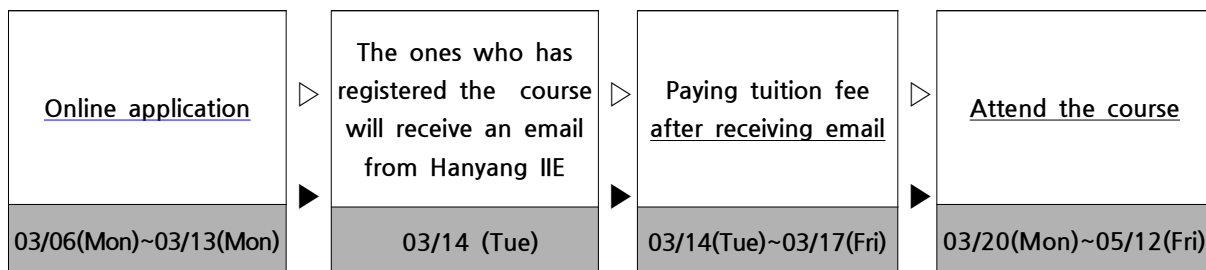
A. Application period : **10:00 March 6th(Mon) – 13:00 March 13(Mon)**

B. Method

- ▶ Visit the website below to apply for the course

<https://forms.office.com/r/0s2REkAXPg>

- ▶ The ones who have registered will receive an email and informed to pay the tuition fee



* In case of non payment within the period, it is automatically excluded from the registration

5. Payment method

	Payment method
Account transfer (the name of the payer has to be the attendee's name)	Shinhan bank 100-014-338566 Hanyang University(International Language Institute)

6. Cancellation

1) Cancellation before course starts : **Must inform to the office of Hanyang IIE**

*** Students who intend to cancel the course have to notify to the office of Hanyang IIE. Please note those who don't attend classes until the end without notification of cancellation have to pay the tuition fee.**

7. Guidelines to follow during the 1 on 1 Korean Class

- 1) 1 on 1 Korean class **conducts only the following time** and before starting the class you must set the class schedule with your instructor.
- two consecutive hours twice a week between 9:00 am and 6:00 pm on weekdays
- 2) If you want to **cancel or change the time of the class, you have to contact your teacher 24 hours before each class.** After that you are marked as absent.
- 3) A make-up class **only offers** only the following two situations.
 - ① Changing your class schedule 24 hours before the class
 - ② Changing your class schedule due to the unavoidable circumstances occurred by the instructor

※ **The make-up class only offers during the weekday between 9 am and 6pm.**
- 4) If you do **NOT** attend the class **until 10 minutes after the start of class** without prior notice, **you will be marked as absent.**

8. Other inquiries : ☎ 02-2220-1663